

# ADDITIONAL PANEL HIRE ORDER FORM



## Event: Spring Gift Fair

Event Dates : 25th - 27th August 2024

Venue: Auckland Showgrounds

Return Form to : [julia@exhibitionhire.co.nz](mailto:julia@exhibitionhire.co.nz)

Before Due Date : Monday 12th August

### COMPANY DETAILS

Contact Name:

Company Name:

Postal Address:

Phone Number:

Mobile Number:

Email Address:

Stand Number:

### PAYMENT DETAILS

Visa

MasterCard

AMEX

An additional 3.12% will be charged on AMEX transactions

Card Number:

Expiry Date:

Cardholders Name:

Signature:

Security Code:

Direct Credit

Exhibition Hire Services Limited - Albany Branch

02 - 1244 - 0062894 - 00 Swift Code: BKNZNZ22

PO Number:

| Colour changes and additions are supplied subject to availability   |     | Please refer to our website <a href="https://exhibitionhire.co.nz/">https://exhibitionhire.co.nz/</a> to browse options |       |
|---|-----|---|-------|
| OVERLAYS  | QTY | UNIT PRICE + gst  | TOTAL |
| <b>Any damages incurred on any overlays will be charged to the exhibitor at a replacement cost of \$60 + gst per lineal metre</b> |     |   |       |
| White Overlays per lineal metre (Non Velcro receptive)  |     | \$42.00   |       |
| <b>ONLY BLU TAC ALLOWED ON WHITE OVERLAYS</b>   |     |   |       |
| Green Overlays per lineal metre (Velcro receptive)  |     | \$20.00   |       |
| Blue Overlays per lineal metre (Velcro receptive)   |     | \$20.00   |       |
| Red Overlays per lineal metre (Velcro receptive)  |     | \$20.00   |       |
| <b>ONLY SMALL TACS &amp; STAPLES ALLOWED ON COLOURED OVERLAYS</b>   |     |   |       |
| <b>TACS &amp; STAPLES MUST BE REMOVED POST EVENT TO AVOID ADDITIONAL COSTS</b>  |     |   |       |
| SLATWALL  | QTY | UNIT PRICE + gst  | TOTAL |
| Slatwall - 1.2m x 2.3m - White (Velcro receptive panels only)   |     | \$108.00  |       |
| Slatwall - 0.6m x 2.3m - White (Velcro receptive panels only)   |     | \$54.00   |       |
| Slatwall - 1m x 2.5m - White (Octex white panel system only)  |     | \$90.00   |       |
| Slatwall - 1m x 2.3m - White (Velcro receptive panels only)   |     | \$90.00   |       |
| ADDITIONAL VELCRO RECEPTIVE PANELS  | QTY | UNIT PRICE + gst  | TOTAL |
| <b>Please supply a separate sketch or description for installation if required</b>  |     |   |       |
| Velcro Receptive Panels - Black / Coal - 1m x 2.3m  |     | \$30.00   |       |
| Velcro Receptive Panels - Black / Coal - 1.2 x 2.3m   |     | \$36.00   |       |
| Velcro Receptive Panels - Black / Coal - 0.5 x 2.3m   |     | \$15.00   |       |
| Velcro Receptive Panels - Black / Coal - 0.6m x 2.3m  |     | \$18.00   |       |
| Panel Feet - 2 to a pair ( For freestanding panels)   |     | \$10.00   |       |
| NOTES   |     |   |       |
| E.g. Please install 1.2m slatwall on the back wall in the centre  |     |   |       |

### TERMS OF PAYMENT & HIRE CONDITIONS

Confirmation is subject to stock availability and full payment. Full Payment must be received prior to delivery  
 A Late fee of 25% of the total hire rate will apply for late orders. Any expenses, disbursements and legal costs incurred by Exhibition Hire Services in the enforcement of any rights contained in this contract shall be paid by the customer, including any reasonable Legal fees or debt collection agency fees. All Reservations/Contracts are subject to the "Conditions of Hire" whether or not the reservation or confirmation documents are signed by the customer.  
 For a full copy of our Terms & Conditions please visit our website [www.exhibitionhire.co.nz](http://www.exhibitionhire.co.nz)

I agree to terms and conditions - please tick

SUBTOTAL

FREIGHT/HANDLING 70.00

ADMIN FEE 5.00

SUB TOTAL

15% GST

**Total**